



CHILD PROTECTION POLICY AND TENNIS CHARTER

Coombe Wood Lawn Tennis Club introduced a Child Protection Policy in May 2005. This has been approved by the Surrey LTA and is shown below.

Coombe Wood has also introduced a Tennis Charter for Junior Players to clarify the responsibilities of junior players and all those working with them.

CLUB CHILD PROTECTION POLICY STATEMENT

- Coombe Wood Lawn Tennis Club aims to create an enjoyable environment for all juniors who wish to take part in tennis at the club.
- The Club emphasises that young people have the right to be safe, secure and free from threat.
- The Club acknowledges that young people have the right to be treated with respect and for their concerns to be listened to and acted upon.
- The Club will ensure that junior members have specific programmes designated for them, with adequate supervision.
- The Club has procedures in place to help any young person who requests help and support on a confidential basis, in issues relating to Child Protection.
- The Club will ensure that the Head Coach holds a full LTA Coach License and that other coaches are either licensed or have been CRB checked and that coaching assistants have signed the club self declaration form in relation to Child Protection.
- There is a Child Protection Policy & Procedure in force. Please speak to Meryl Lloyd if you have any concerns.
- The Club has an adult member who is specifically responsible for the safety of young people:

The person's name is: **Meryl Lloyd**

She can be contacted at: **Tel no: 020 8546 0255**



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TENNIS CHARTER FOR JUNIOR PLAYERS

1. Introduction

- 1.1. Coombe Wood Lawn Tennis Club is a 'members' club, effectively owned and managed by its current membership.
- 1.2. Coombe Wood Lawn Tennis Club sets out to provide affordable tennis for most ages and abilities, including handicapped persons. It is particularly keen to encourage tennis for children.
- 1.3. The Club is affiliated to the Lawn Tennis Association (LTA) and supports its 'good practice' guidelines and advice.
- 1.4. The Club acknowledges the need to ensure, as far as it is able, that children using the tennis facilities are in all respects provided with a safe and respectful environment. To this end the club has introduced this three way charter, (the Club, the Tennis Coaching Staff and the Parents), alongside a Child Protection Policy, details of which are available on this website and displayed on the club notice board.
- 1.5. However, parents are asked to recognise that all sports have an inherent risk to them and accidents cannot be eliminated entirely.

2. The Club will:

- 2.1. Provide a safe playing environment, as far as it is able, e.g. well maintained courts and fencing.
- 2.2. Provide shelter in poor weather conditions in the main clubhouse
- 2.3. Give access to drink during organised coaching sessions.
- 2.4. Ensure 'as far as it is able' that the Club Tennis Coach, coaching assistants and other carers are of good character. As a minimum, all will be required to complete a Child Protection Self-Declaration Form, approved by the LTA, and adopt the LTA Code of Ethics and Conduct.
- 2.5. Provide a tennis coach of recognised good character on a provision of services basis. The Coach, apart from demonstrating good technical and teaching skills, will have a minimum of the LTA's Tennis Development Coaching Award (DCA) but preferably a full LTA coaching license.
- 2.6. Provide a well-stocked first aid kit for the use of the Tennis Coaches who will have undertaken a first aid course. The Tennis Coach will also have access to emergency services' addresses and telephone numbers.
- 2.7. Ensure that the Tennis Club maintains an accident / incident register.
- 2.8. Carry insurance for Public Liability risks.



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3. The Tennis Coach will:

- 3.1. Be responsible for the management of coaching for juniors and expected to provide, as far as he/she is able, a safe environment for all children.
- 3.2. Have sole control over how coaching sessions are managed and how tennis assistants are used.
- 3.3. Have the objective of developing the tennis playing skills of junior players SAFELY.
- 3.4. Ensure that all training sessions are preceded with appropriate 'warm-up' exercises.
- 3.5. Adhere to the LTA's Code of Ethics and Conduct.
- 3.6. Keep up-to-date with tennis coaching techniques and other appropriate skills by attending selected courses or seminars e.g. first aid.
- 3.7. Acquaint himself / herself with any specific needs of a child in conjunction with parents / guardians.
- 3.8. Maintain a contact address / telephone register of parents / guardians.
- 3.9. Maintain a register of emergency services in the area.
- 3.10. Have a 'Coach' specific policy of insurance.
- 3.11. Not allow children to participate in coaching sessions or matches if they are clearly unwell or injured.
- 3.12. Set a good example to junior players in terms of conduct, including language and dress.

4. Junior players are asked to:

- 4.1 Play within the rules and respect officials and their decisions.
- 4.2 Respect the rights, dignity and worth of all participants regardless of age, gender, ability, race, cultural background, religious beliefs or sexual identity.
- 4.3 Keep to agreed timings for training and competitions, or inform their coach or team manager if they are going to be late.
- 4.4 Wear suitable kit for training and match sessions, as agreed with the coach.
- 4.5 Pay any fees for training or events promptly.
- 4.6 Not smoke on club premises or whilst representing the club at competitions.
- 4.7 Not consume alcohol or drugs of any kind on the club premises or whilst representing the club.

5. The Parents are asked to:

- 5.1 Inform the Coach or Junior Secretary of any medical conditions or other restrictions that they should be aware of in relation to their child / children and the sport.



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- 5.2 Deliver and collect their child / children punctually at the appointed training session times, or in relation to collection on the day inform the Coach of any difficulty by telephone on:

Ollie Lloyd Tel: No: 07748 961359

- 5.3 Keep the Coach or Junior Secretary aware of any change of address or contact telephone number.
- 5.4 Provide their child /children with the appropriate clothing or other protection e.g. sun cream for the anticipated weather conditions.
- 5.5 Provide their child /children with the appropriate food and drink to cover the time of the tennis session e.g. if the session is directly after school sustenance may be required to see them through the session.
- 5.6 Ensure their child / children respects the Club, Coaching staff, carers and property at all times, to create and maintain a harmonious, friendly and fruitful relationship.
- 5.7 Ensure their child / children help keep the courts tidy by removing their rubbish when they leave the club and by returning the balls they have used to the club house
- 5.8 Recognise that whilst the Club has an 'open door' approach to court usage, thus encouraging practice, they do not and cannot provide supervision of children outside of the managed coaching sessions. Children may therefore use the courts in accordance with the junior rules, but they do so at the parents' / guardians' sole risk.
- 5.9 To assist the Club's cash flow to ensure that club fees are paid promptly. However, if there is a financial problem please consult with the Junior Secretary who may be able to assist. Please do not withdraw a keen tennis playing child from the club for financial reasons.

LTA Child Protection

T: 0208 487 7008/7116

M (24 hour): 07971 141 024

E: childprotection@lta.org.uk

www.LTA.org.uk/childprotection